Title of the Chapter – Arial Narrow, size 14, bold, align to left

Name of Author1 SURNAME of Author1 ARIAL NARROW 10pt)

Institutional Affiliation1 (Department, Faculty, University[[1]](#footnote-1)), Country (ARIAL NARROW 10pt)

ORCID:

Institutional E-mail1 and private email1(ARIAL NARROW 10pt)

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Name2 SURNAME Author2

Institutional Affiliation2 (Department, Faculty, University), Country (ARIAL NARROW 10pt)

ORCID:

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1 blank line ARIAL NARROW 5 pt

Name3 SURNAME Author3

Institutional Affiliation3 (Department, Faculty, University), Country (ARIAL NARROW 10pt)

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**Abstract** (Arial Narrow 10 pt, bold, alignment left, Indentation None, Spacing 6pt After and Before)

Text of the abstract: The abstract should summarize the content and conclusions of the paper in less than 200 words (Typically around 10 sentences) focusing on what your research is about, what methods have been used, and the results of your research. It should not contain any references, displayed equations, should be continuous, and not contain any subsections (such as ‘Objectives’, ‘Methods’, ‘Results’ or ‘Conclusions’).

Typeset the abstract in 10 pt, regular, justify alignment, First paragraph Indentation None, next paragraph Indentation 1 cm, Line spacing Single.

**Keywords:** keyword 1; keyword 2; …keyword 6.

Keywords should contain words and phrases that suggest what the topic is about. Also include words and phrases that are closely related to your topic. No more 6 (six).

Typeset the keywords in Arial Narrow 10 pt, regular, alignment left, Indentation None, Spacing 6pt After and Before.

**JEL Classification:** JEL Code 1; JEL Code 2; ……; JEL Code 6.

The JEL Classification System is a standard method of classifying scholarly literature in the field of economics. The guide provides JEL Codes application guidelines, keywords, and examples of items within each classification is available at: <https://www.aeaweb.org/econlit/jelCodes.php?view=jel>

Typeset the JEL Classification in Arial Narrow 10 pt, bold, alignment left, Indentation None, Spacing 6pt After and Before.

**Introduction** (Arial Narrow 11 pt, bold, alignment left, Indentation None, Spacing 6pt After and Before)

The introduction is your opportunity to show readers and reviewers why your research topic is worth reading about and why your paper warrants their attention. The introduction serves multiple purposes. It presents the background to your study, introduces your topic and aims, and gives an overview of the paper.

Typeset the Introduction section Arial Narrow, 11 pt, regular, Alignment justify, First paragraph Indentation None, next paragraph Indentation 1 cm, Line spacing Single, No more than 15 lines.

1. **Literature Review/State–of–Arts/Research Background** Arial Narrow 11 pt, bold, alignment left, Indentation None, Spacing 6 pt After and Before

In the context of your research paper the literature review should be a critical synthesis of previous research in the subject field. The evaluation of the literature leads logically to the research question. Who is doing what? Who has done what? Who first did it or published it? Taken from published papers, research monographs, catalogues etc. based on primary sources. Offering a, probably new, structured view of the field of study.

Text should be written in Arial Narrow, 11 pt, Alignment Justify, Line spacing Single, First Paragraph Indentation None, in rest of the text, First line Indentation at 1cm).

1. **Research Methodology** Arial Narrow 11 pt, bold, alignment left, Indentation None, Spacing After 6pt

Description and justification of the research methods used. Normally, the methods will be selected from known and proven examples. In special cases the development of a method may be a key part of the research, but then this will have been described in Introduction section and reviewed in first one.

Authors are encouraged to have their contribution checked for grammar. The text is to be typeset in 11 pt Arial Narrow, single spaced, align justify, First line Indentation at 1cm).

Figures are to be inserted in the text nearest their first references. All components are to be grouping. Figures and images should be labelled sequentially and cited in the text. Figures should not be embedded within the text. Where possible large figures and tables should be included as supplementary material in Annexes. Figures are to be sequentially numbered in Arabic Numeral, at 10 points, regular.

*Sample:*

Figure 1. Title of the figure (Typeset in Arial Narrow 10 pt, centered, Indentation none, Spacing 6 pt After and Before)

Conceptualization

Enlarging individuals knowledge

Sharing tacit knowledge

Justification

Networking knowledge

Conceptualization

Crystallization

*Source*: …. (Arial Narrow 10 pt, Alignment justify, Indentation First line None, Spacing 6 pt After).

**Tables** should be numbered sequentially in the text. The tables must have a title, centralized above. Typeset tables and captions in 10 pt. Displayed tables are to be centred on the page width. Row Specify Height 0,4 cm, data inside the Table must be written in American English, using comma separators.

Tables should only be used to present essential data; they should not duplicate what is written in the text. Itis imperative that any tables used are editable. Please make sure each table is cited within the text and in the correct order, e.g. (Table 1).

*Sample:*

Table 1. Title of table (Arial Narrow, 10 pt, Alignment Centred, Regular, Spacing 6 pt After and Before)

|  |  |  |
| --- | --- | --- |
| Tranche | Spread (basis point)(Gaussian copula) | Spread (basis point)(Student copulas) |
| 0% à 10% (Equity) | 2,952.40 | 3,172.89 |
| 10% à 30% (Mezzanine) | 779,302.40 | 762.06 |
| 30% à 100 % (Senior) | 43,4713.00 | 30.21 |

*Source*: …. (Arial Narrow 10 pt, Alignment justify, Indentation First line None, Spacing 6 pt After)

**Mathematical Expressions.** Displayed equations (Arial Narrow 11 pt, Regular, Alignment Justify, Indentation First line 1 cm) should be numbered consecutively, with the number set in right sight and enclosed in parentheses. Equations should be referred to in abbreviated form, e.g., Equation (1), (2), … (n). in multiple/line equations, the number should be given on the last line.

1. **Case studies/experiments/ demonstrations/ application functionality** (Arial Narrow 11 pt, bold, alignment left, Indentation None, Spacing 6 pt After and Before)

Description of the new studies/ software/ artwork and the process of production. What has been done, how was it achieved and what was the rationale? This can be, for example, a report on the design and execution of a set of experiments, the development of an innovative software system or the making of innovative art works. If so, this chapter will illuminate it by explaining, at the very least, what is important and new about it.

The text should be typeset in Arial Narrow, 11 pt, Line spaces Single, Alignment justify, First Paragraph Indentation None, in rest of the text, First line Indentation at 1cm).

**Conclusion** (Arial Narrow 11 pt, bold, alignment left, Indentation None, Spacing 6 pt After and Before)

Conclusions must have wider perspective-implications for other broader areas and domains. Future Work and Outstanding Questions must arise from Conclusions.

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**Credit Authorship Contribution Statement:**

This section has the intention of recognizing individual author contributions, reducing authorship disputes and facilitating collaboration. In this regard, the statement will describe for each authors the role played to research outputs. For more details about how to describe the role played, please see: <https://credit.niso.org/>

The corresponding author is responsible for ensuring that the descriptions are accurate and agreed by all authors.

**Acknowledgments** (Arial Narrow 11 pt, bold, alignment left, Indentation None, Spacing 6pt After and Before)

Keep acknowledgements brief, naming those who helped with your research; contributors, or suppliers who provided free materials. You should also disclose any financial or other substantive conflict of interest that could be seen to influence your results or interpretations.

**Conflict of Interest Statement**

The authors declare that the research was conducted in the absence of any commercial or financial relationships that could be construed as a potential conflict of interest.

**References** (Arial Narrow 11 pt, bold, alignment left, Indentation None, Spacing 6 pt After and Before)

References are to be listed in the alphabetically and numbered in Arabic numerals in brackets, *e.g.* [1], Typeset in Arial Narrow, 11 pt, justify alignment, Indentation Hanging 0,63 cm, spacing: Before 0 pt; After 6 pt.

Only papers directly related to the chapter should be cited. Exhaustive lists should be avoided. References should follow the [APA Publication Manual, Seventh Edition](https://apastyle.apa.org/products/publication-manual-7th-edition) shown in these examples:

**References at the end of the Chapter**

**For Journals -** <https://apastyle.apa.org/style-grammar-guidelines/references/examples/journal-article-references>

1. Grady, J. S., Her, M., Moreno, G., Perez, C., & Yelinek, J. (2019). Emotions in storybooks: A comparison of storybooks that represent ethnic and racial groups in the United States. *Psychology of Popular Media Culture*, *8*(3), 207–217. <https://doi.org/10.1037/ppm0000185>

*Parenthetical citation*: (Grady et al., 2019)

*Narrative citation*: Grady et al. (2019)

**For Books** - <https://apastyle.apa.org/style-grammar-guidelines/references/examples/book-references>

1. Jackson, L. M. (2019). The psychology of prejudice: From attitudes to social action (2nd ed.). American Psychological Association. <https://doi.org/10.1037/0000168-000>
2. Sapolsky, R. M. (2017). Behave: The biology of humans at our best and worst. Penguin Books.
3. Svendsen, S., and Løber, L. (2020). The big picture/Academic writing: The one-hour guide (3rd Digital ed.). Hans Reitzel Forlag. https://thebigpicture-academicwriting.digi.hans reitzel.dk/

***Parenthetical citations***: (Jackson, 2019; Sapolsky, 2017; Svendsen & Løber, 2020)

***Narrative citations***: Jackson (2019), Sapolsky (2017), and Svendsen and Løber (2020)

**Chapter in Book** - <https://apastyle.apa.org/style-grammar-guidelines/references/examples/edited-book-chapter-references>

1. Aron, L., Botella, M., & Lubart, T. (2019). Culinary arts: Talent and their development. In R. F. Subotnik, P. Olszewski-Kubilius, & F. C. Worrell (Eds.), The psychology of high performance: Developing human potential into domain-specific talent (pp. 345–359). American Psychological Association. <https://doi.org/10.1037/0000120-016>
2. Dillard, J. P. (2020). Currents in the study of persuasion. In M. B. Oliver, A. A. Raney, & J. Bryant (Eds.), Media effects: Advances in theory and research (4th ed., pp. 115–129). Routledge.
3. Thestrup, K. (2010). To transform, to communicate, to play - The experimenting community in action. In E. Hygum & P. M. Pedersen (Eds.), Early childhood education: Values and practices in Denmark. Hans Reitzels Forlag. <https://earlychildhoodeducation.digi.hansreitzel.dk/?id=192>

***Parenthetical citations:*** (Aron et al., 2019; Dillard, 2020; Thestrup, 2010)

***Narrative citations:*** Aron et al. (2019), Dillard (2020), and Thestrup (2010)

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1. Evans, A. C., Jr., Garbarino, J., Bocanegra, E., Kinscherff, R. T., & Márquez-Greene, N. (2019, August 8–11). *Gun violence: An event on the power of community* [Conference presentation]. APA 2019 Convention, Chicago, IL, United States. <https://convention.apa.org/2019-video>

*Parenthetical citation*: (Evans et al., 2019)

*Narrative citation*: Evans et al. (2019)

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- Τhe name of the author is not part of the text then (Author1, 2013; Author2, 2022)

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Author’s PHOTOS

……………. short Biography ……………………………………………………….

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**Cite this chapter**

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**List of Tables**

**Table 1.1.** …….Title of the Table 1 … page

**Table 1.2.** …….Title of the Table 2 … page

**Table 1.3.** …….Title of the Table 3 … page

……………………….….

**List of Figures**

**Figure 1.1**. Title of the Figure 1 … page

**Figure 1.2**. Title of the Figure 2 … page

**Figure 1.3**. Title of the Figure 3 … page

**List of Abbreviations**

|  |  |
| --- | --- |
| CNRS | The National Centre for Scientific Research - France |
| CSR | Corporate Social Responsibility |
|  | …………………………………………… |

**List of Key Concepts inside the Chapter**

|  |  |  |
| --- | --- | --- |
| Digital Transformation | ……………………………………………….………………………………………………….… | page 5, 7, 9 |
| Individual Privacy | ……………………………………………………….………………………………………………………….… |  |
| …………………………… | ……………………………………………………….………………………………………………………….… |  |

1. Institutional postal address (Typeset in Arial Narrow, 10 pt, justify, Indentation 1 cm, line space Single). [↑](#footnote-ref-1)